



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

**TITLE:** SUPERVISOR OF ZOO FACILITIES OPERATIONS  
(Provisional\* Appointment)

**SALARY:** \$44,572.32 – 59,710.30 annually

**LOCATION:** Monroe County Department of Parks

**JOB SUMMARY:**

This position, located at the Monroe County Seneca Park Zoo, is responsible for overseeing the work of staff consisting of horticulture and landscaping, ground equipment operators, building services & tram operations. The employee coordinates with Zoo leadership staff to ensure the Association of Zoos and Aquariums (AZA) and U.S. Department of Agriculture (USDA) standards are met. The employee reports directly to, and works under the general supervision of an Assistant Zoo Superintendent – Facilities, or other higher-level staff member. Direct supervision is exercised over a Zoo Services Coordinator and Horticultural Aides. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma plus either:

- (A) Graduation with a Bachelor's degree, plus two (2) years paid full-time or its part-time equivalent experience in horticulture, construction, or building and/or ground maintenance activities, one (1) year of which must have been in a supervisory capacity; OR,
- (B) Graduation with an Associate's degree, plus four (4) years paid full-time or its part-time equivalent experience as described in (A) above, one (1) year of which must have been in a supervisory capacity; OR,
- (C) Six (6) years paid full-time or its part-time equivalent experience as described in (A) above, one (1) year of which must have been in a supervisory capacity; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

**SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

From July 2022 through October 2023 Monroe County will be providing full-time employees a quarterly \$500 retention payment.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** September 16, 2022

**Posting Deadline:** September 30, 2022

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.